

## Stock Transfer Process Form

To accurately and expeditiously complete your stock transaction, please follow these three convenient steps:

1. Contact Insight for Living Ministries at 1-800-772-8888 to inform us of your intent.
2. Complete the Stock Transfer Process form below and send, via mail, fax, or e-mail to:

Mail: Insight for Living Ministries  
Attention: Stock Transfer Manager  
Post Office Box 5000  
Frisco, Texas 75034

Fax: 1-972-473-5186

E-mail: Stocktransfer@ insight.org

### Assignee's Contact Information

Assignee's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone: Home: \_\_\_\_\_

Cell: \_\_\_\_\_

Work: \_\_\_\_\_

E-mail: \_\_\_\_\_

### Securities Information

Name of Security: \_\_\_\_\_

Security Symbol: \_\_\_\_\_ Number of Shares

\_\_\_\_\_ Designated: \_\_\_\_\_

3. Instruct your broker to electronically transfer your securities out of your account and into Insight for Living Ministries' wealth management account. The contact information for our wealth management account is:

RBC Wealth Management  
Attention: Greg Hornok  
4965 Preston Park Boulevard, Suite 300  
Plano, Texas 75093-5177

Account: 315-13311 DTC: 0235

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*Upon completion of these three easy steps, stock will be transferred to the Insight for Living Ministries account at RBC Wealth Management, your gift will be properly credited, and you will receive an acknowledgement letter for your tax purposes.*

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